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[www.molemole.gov.za](http://www.molemole.gov.za)

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**Enquiries: Ralephenya T.D**

**Reference: FIN/8/1/1/18**

**23<sup>rd</sup> August 2024**

**REQUEST FOR QUOTATION FROM SERVICE PROVIDERS REGISTERED ON CENTRAL  
 SUPPLIER DATABASE (CSD) FOR THE PHYSICAL VERIFICATION AGAINST METER  
 TAMPERING OF PREPAYMENT ELECTRICITY METERS.**

**1. Specification**

**Collection, Validation and Recording of consumer information.**

1. Physical verification of prepayment electricity meters in Mogwadi and Morebeng.
2. Auditing of the Online vending purchase patterns against consumptions and the follow up on inconsistency purchases against usage.
3. Compilation of the detailed findings and the recommendations to mitigate against electricity loss.

Description	Quantity	Amount
Collection, Validation and Recording of consumer information.	1	
Subtotal		
V.A.T @ 15 %		
Total cost (Including V.A.T)		

**The following documentation should be attached to the quotations:**

- a) The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b) Valid Tax Compliance status pin
- c) Fully signed and completed declaration of interest form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- d) Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]

***N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.***

**2. Functionality**

**Vision: A developmental people driven organization that serves its people"**

**Mission: To provide essential and sustainable services in an efficient and effective manner.**

### **Stage 1: Evaluation on functionality**

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goals).

Criteria	Weight	Applicable Value System
<b>Key two (2) supervisor personnel</b> <ul style="list-style-type: none"><li>• Attach a CV indicating a minimum of three years' experience working in electricity projects.</li><li>• Attach a certified NQF 6 or higher in electrical engineering.</li><li>• Attach a certified Master Installation electrician license.</li></ul>	30	<i>Poor = 1</i> <i>Acceptable = 2</i> <i>Good = 3</i> <i>Very Good = 4</i>
<b>Company Experience</b>  Attach a maximum of six (6) Appointment letters and reference letters+ in electrical work performed in the public sector.	70	<i>Excellent = 5</i>
<b>TOTAL</b>	<b>100</b>	

### **Stage 2: Evaluation of Price and Specific Goals**

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## Stage 2: Evaluation of Price and Specific Goals

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman – Ownership of more than 50%	Identification document and Company and Intellectual Property Commission (CIPC) registration document	5
People with Disability	Medical Certificate Indicating Disability	5
Youth (18 – 34 years old)	Identification document	5

### The following conditions will apply:

- Quotations must be on an official letterhead of the company
- Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- The bidder needs to ensure that there is skills transfer.
- The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Mrs Wiso P** at **015 501 2303** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **30<sup>th</sup> August 2024 at 11h00**, clearly marked **“PHYSICAL VERIFICATION AGAINST METER TAMPERING OF PREPAYMENT METERS”**. No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



**KE MAKGATHO**  
Municipal Manager  
REF: FIN/8/1/1/18

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